



Additional Standard Conditions of Recognition for GCSE / GCE qualifications



FEBRUARY 2019

Contents

Introduction	3
Section 1 – Additional Standard Conditions A-P - Reviews, Moderation and Appeals	4
Additional Standard Condition A – Marking arrangements.....	4
Additional Standard Condition B – Moderation arrangements.....	5
Additional Standard Condition C – Review of marking of Centre-marked assessments	7
Additional Standard Condition D – Notification of Moderation outcome	9
Additional Standard Condition E – Review of Moderation.....	9
Additional Standard Condition F – Making Marked Assessment Materials available to Learners.....	13
Additional Standard Condition G – Administrative Error Review.....	15
Additional Standard Condition H – Review of marking of Marked Assessment Material.....	17
Additional Standard Condition I – Appeals process for GCSE / GCE qualifications ..	21
Additional Standard Condition J – Relevant Centre decisions relating to Review and Appeal Arrangements	25
Additional Standard Condition K – Target performance in relation to Review and Appeal Arrangements	25
Additional Standard Condition L – Review and Appeal Arrangements and certificates.....	28
Additional Standard Condition M – Discovery of failure in assessment processes..	28
Additional Standard Condition N – Publication of Review and Appeal Arrangements.....	28
Additional Standard Condition O – Interpretation and Definitions	29
Section 2 - Additional Standard Condition Q - Setting GCSE, AS and A level grade boundaries	33
Section 3 – Additional Standard Condition R – Subjects for GCSE / GCE qualifications	34
Appendix 1 - Reviews of marking, Moderation, and appeals: requirements for key dates	35

Introduction

On 20 February 2020 Qualifications Wales published version 6 of its Additional Standard Conditions of Recognition for GCSE / GCE qualifications.

This document is available in [Welsh](#).

We keep our Regulatory Documents under review and welcome feedback at any time. Please send any comments to policy@qualificationswales.org.

Section 1 - Additional Standard Conditions A-P - Reviews, Moderation and Appeals

This section sets out Additional Standard Conditions of Recognition for reviewing the marking / Moderation of, and appeals about, GCSE and GCE¹ qualifications.

Section 2 – Additional Standard Condition Q - Grade Boundaries

This section sets out an Additional Standard Condition of Recognition on the procedures awarding bodies use to set grade boundaries. These came into force from 20 July 2016.

Technical requirements for the setting of levels of attainment have been developed for the following qualifications:

Legacy GCSE A* to G
Legacy GCE
Reformed GCSE A* to G
Reformed GCE

These have been published as a separate Regulatory Document: [Requirements for setting specified levels of attainment for GCE and GCSE qualifications](#).

Section 3 – Additional Standard Condition R – Subjects for GCSE / GCE qualifications

This section sets out an Additional Standard Condition of Recognition on the subjects we allow as GCSE / GCE qualifications to be made available in Wales. This came into force from 10 January 2020.

¹ The term GCE (General Certificate of Education) is used throughout this document to mean AS and A Level qualification.

Section 1 – Additional Standard Conditions A-P - Reviews, Moderation and Appeals

Additional Standard Condition A – Marking arrangements

- ASC.A1 In respect of each GCSE / GCE qualification which it makes available, an awarding body must ensure that the arrangements which are in place in accordance with Standard Condition H1.1 provide that, in respect of an assessment other than an assessment marked by a Centre –
- (a) all marking will be carried out by Assessors who have appropriate competence and who have no personal interest in the outcome of the marking,
 - (b) prior to carrying out any marking, each Assessor shall be provided with training,
 - (c) the awarding body shall monitor whether or not the criteria against which the Learners' performance is differentiated are being understood and applied accurately and consistently by Assessors,
 - (d) where the awarding body learns, through its monitoring or otherwise, that an Assessor is failing to accurately or consistently apply those, it shall take all reasonable steps to -
 - i. correct, or where it cannot be corrected, mitigate as far as possible the effect of the failure, and
 - ii. ensure that the failure does not recur.
- ASC.A2 Where an assessment is marked by a Centre, an awarding body must ensure that those arrangements provide for training to be made available to that Centre prior to the marking.
- ASC.A3 In respect of each GCSE / GCE qualification which it makes available, an awarding body must ensure that the monitoring which is carried out in accordance with Standard Condition C1.1(b) includes monitoring of whether or not Assessors are marking in a manner which is compliant with the awarding body's Conditions of Recognition.

Additional Standard Condition B – Moderation arrangements

- ASC.B1 Where evidence generated by a Learner in an assessment for a qualification made available by an awarding body is marked by a Centre, the awarding body must have in place clear and effective arrangements to undertake Moderation of the assessment.
- ASC.B2 An awarding body must ensure that any such Moderation which it undertakes allows it effectively to determine whether or not:
- (a) the assessment remains fit for purpose; and
 - (b) the criteria against which Learners' performance is differentiated are being applied accurately and consistently by Assessors in different Centres, regardless of the identity of the Assessor, Learner, or Centre.
- ASC.B3 An awarding body must:
- (a) ensure that any such Moderation which it undertakes ensures that it is able to make any necessary changes to a Centre's marking of evidence generated by a Learner in an assessment; and
 - (b) make such a change wherever it considers it necessary in order to ensure that the assessment remains fit for purpose or that the criteria against which Learners' performance is differentiated are being applied accurately and consistently.
- ASC.B4 In respect of each GCSE / GCE qualification involving Moderation which it makes available, an awarding body must ensure that the arrangements which are in place in accordance with Standard Condition H2.1 provide that –
- (a) all Moderation will be carried out by persons who have appropriate competence and who have no personal interest in the outcome of the Moderation,
 - (b) a person who was previously involved in a Centre's marking of an

assessment must not be involved in Moderation in respect of that marking,

(c) prior to carrying out any Moderation, each person tasked with carrying out such Moderation shall be provided with training,

(d) prior to carrying out any Moderation, a person tasked with carrying out such Moderation shall be provided with a copy of –

- i) any evidence generated by Learners which is to be considered for the purpose of Moderation or, where such evidence is not held or cannot readily be copied, a representation of the evidence in another form,
- ii) the record of the awarding of marks made by Assessors when that evidence was marked,
- iii) any comments which Assessors recorded during the marking of that evidence, and
- iv) the criteria against which Learners' performance is differentiated,

(e) the awarding body shall monitor whether or not the persons who are carrying out the Moderation are –

- i) doing so in a manner which is compliant with Standard Condition H2, and
- ii) making determinations which are consistent over time and consistent with determinations made by each other,

(f) where the awarding body learns, through its monitoring or otherwise, that Moderation has not been carried out in a manner which is compliant with Standard Condition H2, or has been carried out inconsistently, it shall take all reasonable steps to –

- i) correct, or where it cannot be corrected, mitigate as far as possible the effect of the failure, and
- ii) ensure that the failure does not recur.

ASC.B5

In respect of each GCSE / GCE qualification involving Moderation which it makes available, an awarding body must ensure that the monitoring which is carried out in accordance with Standard Condition C1.1(b) includes monitoring of whether or not persons

carrying out Moderation are doing so in a manner which is compliant with the awarding body's Conditions of Recognition.

Additional Standard Condition C – Review of marking of Centre-marked assessments

ASC.C1 In respect of each GCSE / GCE qualification which it makes available, or proposes to make available, where an assessment is marked by a Centre, an awarding body must –

(a) ensure that the agreement which is required to be in place between it and the Centre in accordance with Standard Condition C2.2 includes the provisions required by this Condition, and

(b) take all reasonable steps to ensure that the Centre complies with those provisions.

ASC.C2 For the purposes of Condition ASC.C, the agreement must include provisions which require the Centre to –

(a) establish, maintain and comply with arrangements for any Learner to request a review of the Centre's marking of an assessment in respect of the Learner and for such a review to be carried out,

(b) issue to each Learner the results for each assessment taken by that Learner which has been marked by the Centre, so as to allow a reasonable time period for the Learner to consider whether to request a review of the Centre's marking of that assessment,

(c) inform Learners that they may request copies of materials to assist them in considering whether to request a review of the Centre's marking of the assessment,

(d) on such a request from a Learner, promptly make available to the Learner copies of any materials which the Learner may reasonably require to consider whether to request a review of the Centre's marking of the assessment,

(e) ensure that the arrangements in place for the review of the Centre's marking provide that all such reviews will be carried out by Assessors who have appropriate competence and who have

no personal interest in the outcome of the review being carried out,

(f) ensure that an Assessor who was previously involved in the Centre's marking of an assessment in respect of a Learner is not involved in a review of marking in respect of that assessment,

(g) ensure that arrangements in place for the review of the Centre's marking of an assessment require the Assessor carrying out the review to consider the Centre's marking of that assessment together with its marking of the same assessment as taken by other Learners in the same assessment series and to notify the Centre where either -

- i) the marking of the assessment under review is inconsistent with the Centre's marking of those other assessments, or
- ii) its marking is inconsistent across all of the assessments considered.

(h) where it has been notified of an inconsistency under Condition ASC.C2(g) –

- i) correct the effect of that inconsistency where it agrees that it exists, or
- ii) where it does not agree that the inconsistency exists, at the same time that it provides marks for the assessment to the awarding body for Moderation, notify the awarding body of the Assessor's finding and the reasons why the Centre does not agree with it,

(i) ensure that the arrangements in place for the review of the Centre's marking of an assessment require the Learner to be notified promptly of the outcome of the review, of the reasons for the outcome which has been determined and of any change in mark,

(j) ensure that arrangements in place for the Learner to request a review of the Centre's marking of an assessment require any such review to be completed so as to meet the awarding body's requirements in relation to the time by which marks for the assessment and materials in respect of the assessment must be provided to it to enable it to undertake Moderation, and

(k) notify Learners and the awarding body of how they may obtain a statement of the arrangements in place for the Learner to request a review of the Centre's marking and provide such a statement promptly when requested.

ASC.C3 In respect of each GCSE / GCE qualification which it makes available or proposes to make available where an assessment is marked by a Centre, an awarding body must notify Centres (sufficiently far in advance to satisfy their reasonable planning requirements) of its requirements in relation to the time by which marks for the assessment and materials in respect of the assessment must be provided to it to enable it to undertake Moderation.

Additional Standard Condition D – Notification of Moderation outcome

ASC.D1 In respect of each GCSE / GCE qualification which it makes available where an assessment is marked by a Centre, an awarding body must notify the Centre of the outcome of Moderation so as to allow a reasonable time period for the Centre to consider whether to request a review of Moderation, taking into account any date by which the awarding body requires such a request to be received.

ASC.D2 The notification which an awarding body provides for the purposes of Condition ASC.D1 must specify the reasons for the outcome of Moderation.

Additional Standard Condition E – Review of Moderation

ASC.E1 In respect of each GCSE / GCE qualification which it makes available an awarding body must establish, maintain and comply with arrangements to carry out, on request from a Centre, a review of any Moderation by the awarding body of that Centre's marking of an assessment.

ASC.E2 The arrangements may –

(a) provide that the awarding body shall only carry out a review of Moderation on payment of a fee,

(b) specify other reasonable requirements for the making of a request for a review of Moderation and

(c) specify a date by which a review of Moderation must be requested.

ASC.E3 Where the arrangements specify a date by which a review of Moderation must be requested, the date must –

(a) be reasonable, taking into account –

(i) the date by which a Centre may be notified of the outcome of Moderation in accordance with the awarding body's arrangements, and

(ii) the purpose of the GCSE / GCE qualification, and

(b) comply with the requirements set out in Appendix 1 of these Conditions.

ASC.E4 The arrangements must provide that, on carrying out a review of Moderation –

(a) where the awarding body determines that the Moderation did not include any Moderation Error, it shall not change the outcome of Moderation,

(b) where the awarding body determines that the Moderation included a Moderation Error, it shall change the outcome of the Moderation only to the extent necessary to correct that error, and

(c) the awarding body shall document the reasons for any determination and for any change to the outcome of Moderation.

ASC.E5 The arrangements must provide that –

(a) all reviews of Moderation will be carried out by persons who have appropriate competence and who have no personal interest in the outcome of the review being carried out,

(b) a person who was previously involved in the Centre's marking of an assessment or in Moderation in respect of that marking

must not be involved in a review of Moderation in respect of that marking,

(c) prior to carrying out any review of Moderation, each person tasked with carrying out such a review shall be provided with training on how to do so in a way that complies with this Condition,

(d) prior to carrying out a review of Moderation, a person tasked with carrying out such a review shall be provided with –

- (i) a copy of any evidence generated by Learners (or any representation of such evidence) which was considered for the purpose of the Moderation,
- (ii) a copy of the record of the awarding of marks made by Assessors when that evidence was marked,
- (iii) a copy of any comments which Assessors recorded during the marking of that evidence,
- (iv) a copy of the criteria against which Learners' performance is differentiated, and
- (v) the outcome of Moderation, including any changes made to the Centre's marking, and the reasons for that outcome.

(e) the awarding body shall monitor whether or not the persons carrying out reviews of Moderation –

- (i) are doing so in a way that complies with this Condition, and
- (ii) are making determinations which are consistent over time and consistent with determinations made by each other,

(f) where the awarding body learns, through its monitoring or otherwise, that a review of Moderation has not been carried out in a way that complies with this Condition, or has been carried out inconsistently, it shall take all reasonable steps to –

- i. correct, or where it cannot be corrected, mitigate as far as possible the effect of the failure, and
- ii. ensure that the failure does not recur,

(g) the awarding body reports to the Centre both the outcome of the review of Moderation and, either together with that outcome or later, the reasons documented when the review of Moderation was carried out, and

(h) where, on carrying out a review of Moderation, the awarding body discovers what it considers to be a Marking Error in the marking of an assessment, the awarding body includes details of the Marking Error in its report to the Centre on the outcome of the review of Moderation.

ASC.E6

The arrangements must, following the awarding body's notification of the outcome of the review of Moderation, provide for –

(a) marks and (where appropriate) results to be updated promptly to take into account any change in the outcome of Moderation,

(b) marks and (where appropriate) results to be updated promptly to correct the effect of any Marking Error notified to the Centre in accordance with Condition ASC.E, and

(c) reasonable steps to be taken to identify any other assessment, in relation to which there has been a similar error and update marks and (where appropriate) results promptly to correct the effect of any error which is identified.

Application

ASC.E7

Until such date as is specified in, or determined under, any notice in writing published by Qualifications Wales under this paragraph, ASC.E6 shall be replaced with

'The arrangements must, following the awarding body's notification of the outcome of the review of Moderation, provide for –

(a) marks and (where appropriate) results to be updated promptly to take into account any change in the outcome of Moderation,

(b) marks and (where appropriate) results to be updated promptly to correct the effect of any Marking Error notified to the Centre in accordance with Condition ASC.E, and

(c) reasonable steps to be taken to identify any other assessment, in relation to which there has been a similar error and to update marks and (where appropriate) results promptly to correct the effect of any error which is identified,

provided that a Learner's result shall not be updated so as to lower that result'.

- ASC.E8 Any such notice published by Qualifications Wales may be –
- (a) issued in respect of one or more GCSE / GCE qualifications, and
 - (b) varied or withdrawn by Qualifications Wales at any time prior to the date specified in or determined under it.

Additional Standard Condition F – Making Marked Assessment Materials available to Learners

- ASC.F1 In respect of each GCSE / GCE qualification which it makes available an awarding body must establish, maintain and comply with arrangements to provide a Learner's Marked Assessment Material to –

- (a) the Learner, or
- (b) any Relevant Centre (on the Learners' behalf)

- ASC.F2 The arrangements may –
- (a) provide that the awarding body is not required to provide a copy or a representation of evidence generated by the Learner in the assessment where this is already held by the Learner or any Relevant Centre,
 - (b) provide the awarding body shall provide Marked Assessment Material only on payment of a fee,

- (c) provide that the awarding body shall provide Marked Assessment Material only on request,
- (d) provide that any such request must be made by the Relevant Centre (on the Learner's behalf),
- (e) specify other reasonable requirements for the making of such a request and
- (f) specify a date by which such a request must be received.

ASC.F3 The arrangements must allow a Private Candidate to request his or her own Marked Assessment Material.

ASC.F4 The arrangements must allow Learners and Relevant Centres a reasonable opportunity to consider whether to request –

- (a) an Administrative Error Review, and
- (b) a review of marking of the Marked Assessment Material,

taking into account any date by which the awarding body requires such a request to be received.

ASC.F5 Any date specified in the arrangements –

(a) by which the awarding body will make Marked Assessment Material available to the Learner (or as the case may be the Relevant Centre), or

(b) by which a request for Marked Assessment Material must be received

must comply with the requirements set out in Appendix 1 of these Conditions.

ASC.F6 The arrangements must provide that a copy of the criteria against which Learners' performance is differentiated in respect of the assessment is made available to the Learner (or as the case may be the Relevant Centre) at the same time as or prior to the Marked Assessment Material being made available.

Application

- ASC.F7 Condition ASC.F4 shall not apply to an awarding body until 1 May 2020.
- ASC.F8 Qualifications Wales may publish notices under this paragraph that may be –
- (a) issued in respect of one or more GCSE / GCE qualifications, and
 - (b) varied or withdrawn by Qualifications Wales at any time prior to the date specified in or determined under it.

Additional Standard Condition G – Administrative Error Review

- ASC.G1 In respect of each GCSE / GCE qualification which it makes available, an awarding body must establish, maintain and comply with arrangements in accordance with ASC.G for a request to be made by, or on behalf of, any Learner for the awarding body to carry out an Administrative Error Review in respect of that Learner's Marked Assessment Material for any assessment for that qualification and for the awarding body to carry out such an Administrative Error Review.
- ASC.G2 The arrangements may –
- (a) provide that the awarding body shall carry out an Administrative Error Review only on request,
 - (b) provide that such request must be made by a Relevant Centre (on the Learner's behalf),
 - (c) provide that the awarding body shall only carry out an Administrative Error Review on payment of a fee,
 - (d) specify other reasonable requirements for the making of a request for an Administrative Error Review, and
 - (d) specify a date by which an Administrative Error Review must be requested.
- ASC.G3 The arrangements must allow a Private Candidate to request his or her own Marked Assessment Material.

- ASC.G4 Where the arrangements specify a date by which an Administrative Error Review must be requested, the date must –
- (a) be reasonable, taking into account –
 - (i) the date by which Marked Assessment Material may be made available to a Learner in accordance with the awarding body's arrangements, and
 - (ii) the purpose of the GCSE / GCE qualification, and
 - (b) comply with any requirements which may be published by Qualifications Wales and revised from time to time.
- ASC.G5 The arrangements must require that, on carrying out an Administrative Error Review –
- (a) where the awarding body determines that the marking recorded in the Marked Assessment Material does not contain an Administrative Error, it shall not make any change to the mark awarded,
 - (b) where the awarding body determines that the marking recorded in the Marked Assessment Material contains an Administrative Error, it shall correct the effect of that error,
 - (c) where the outcome of the Administrative Error Review is that there should be a change in mark, the awarding body makes any consequent change to the Learner's result, and
 - (d) the awarding body reports the outcome of the Administrative Error Review to the Learner (or as the case may be the Relevant Centre), specifying any change in mark, any change in result, and details of the nature of any Administrative Error which has been discovered.
- ASC.G6 The arrangements must require that all Administrative Error Reviews will be carried out by persons who have appropriate competence and who have no personal interest in the outcome of the Administrative Error Review being carried out.

Additional Standard Condition H – Review of marking of Marked Assessment Material

- ASC.H1 In respect of each GCSE / GCE qualification which it makes available, or proposes to make available, an awarding body must establish, maintain and comply with arrangements for it to carry out a review of marking of a Learner's Marked Assessment Material.
- ASC.H2 The arrangements may –
- (a) provide that the awarding body shall carry out a review of marking only on request,
 - (b) provide that any such request must be made by a Relevant Centre (on the Learner's behalf),
 - (c) provide that the awarding body shall only carry out a review of marking of Marked Assessment Material on payment of a fee,
 - (d) specify other requirements for the making of a request for a review of marking, and
 - (e) specify a date by which a review of marking must be requested.
- ASC.H3 The arrangements must allow a Private Candidate to request his or her own Marked Assessment Material.
- ASC.H4 Where the arrangements specify a date by which a review of marking of Marked Assessment Material must be requested, the date must –
- (a) be reasonable, taking into account –
 - (i) the date by which Marked Assessment Material may be made available to a Learner in accordance with the awarding body's arrangements, and
 - (ii) the purpose of the GCSE / GCE qualification, and
 - (b) comply with the requirements set out in Appendix 1 of these Conditions.

- ASC.H5 The arrangements must provide that, on carrying out a review of marking of Marked Assessment Material –
- (a) the Assessor shall determine, in respect of each task in the assessment for which marks could have been awarded, and in respect of the assessment as a whole, whether the marking included any Marking Error,
 - (b) where the Assessor has determined that the marking of the assessment did not include any Marking Error, the Assessor shall make no changes to the mark awarded,
 - (c) where the Assessor has determined that the marking of the assessment included a Marking Error, the Assessor shall correct the effect of the Marking Error but make no other changes to the mark awarded, and
 - (d) the Assessor shall document the reasons for any determination and for any change of mark.

- ASC.H6 The arrangements must provide that –
- (a) all reviews of marking of Marked Assessment Material will be carried out by Assessors who have appropriate competence and who have no personal interest in the outcome of the review being carried out,
 - (b) an Assessor who was previously involved in the marking of a task in an assessment in respect of a Learner must not be involved in a review of marking of the Learner's Marked Assessment Material in respect of that task,
 - (c) prior to carrying out any review of marking, each Assessor shall be provided with training on how to carry out a review of marking in a way that complies with this Condition,
 - (d) prior to carrying out a review of marking of any Marked Assessment Material, an Assessor shall be provided with a copy of the Marked Assessment Material and a copy of the criteria against which Learners' performance is differentiated,
 - (e) the awarding body shall monitor whether the Assessors who are carrying out reviews of marking are –

- (i) doing so in a way that complies with this Condition, and
- (ii) are making determinations which are consistent over time and consistent with determinations made by each other,

(f) where the awarding body learns, through its monitoring or otherwise, that an Assessor is failing to carry out reviews of marking in a way that complies with this Condition, it shall take all reasonable steps to –

- i. correct, or where it cannot be corrected, mitigate as far as possible the effect of the failure, and
- ii. ensure that the failure does not recur in the future,

(g) where the outcome of a review of marking is that there should be a change in mark, the awarding body makes any consequent change to the Learner's result, and

(h) the awarding body reports to the Learner (or as the case may be the Relevant Centre) both the outcome of the review of marking, specifying any change in mark and any change in result, and, either together with that outcome or later, the reasons documented by the Assessor carrying out the review.

ASC.H7

An awarding body must publish a statement of the arrangements, including details of –

(a) how a review of marking of Marked Assessment Material must be requested,

(b) any date by which a review of marking must be requested and any time period during which a request for the reporting of reasons in respect of the review must be received,

(c) any fee which is payable as part of the arrangements, the circumstances in which any such fee will be charged, and the circumstances in which any such fee may be refunded,

(d) the training which the awarding body will provide to Assessors prior to carrying out a review of marking,

(e) the monitoring which the awarding body will carry out of Assessors carrying out reviews of marking,

(f) the action which the awarding body will take where it learns that an Assessor is failing to carry out reviews of marking in a way that complies with this Condition,

(g) the action which the awarding body will take where it learns that determinations are not being made consistently over time or between Assessors, and

(h) the target for the time period following a request for a review of marking within which the awarding body will have reported the outcome of the review to the Learner (or as the case may be the Relevant Centre).

ASC.H8

Application

Until such date as is specified in, or determined under, any notice in writing published by Qualifications Wales under this paragraph

–

(a) Condition ASC.H6(h) shall be replaced with '*the awarding body shall –*

(i) report to the Learner (or as the case may be the Relevant Centre) the outcome of the review of marking, specifying any change in mark and any change in result, and

(ii) where requested, report to the Learner (or as the case may be the Relevant Centre) the reasons documented by the Assessor carrying out the review, provided that the awarding body may specify a reasonable time period following the reporting of the outcome of the review during which such a request must be received'

(b) Condition ASC.H7(b) shall be replaced with '*any date by which a review of marking must be requested and any time period during which a request for the reporting of reasons in respect of the review must be received'*, and

(c) Condition ASC.H7(h) shall be replaced with '*the target for the time period following a request for a review of marking within which the awarding body will have reported the outcome of the review to the Learner (or as the case may be the Relevant Centre)*'.

ASC.H9 Any such notice published by Qualifications Wales may be –

(a) issued in respect of one or more GCSE / GCE Qualifications, and

(b) varied or withdrawn by Qualifications Wales at any time prior to the date specified in or determined under it.

Additional Standard Condition I – Appeals process for GCSE / GCE qualifications

ASC.I1 In respect of each GCSE / GCE qualification which an awarding body makes available, or proposes to make available, Standard Condition I1 (Appeals process) does not apply.

ASC.I2 In respect of each GCSE / GCE qualification which it makes available, an awarding body must establish, maintain and comply with an appeals process which must provide for the appeal of –

(a) the outcome of any Moderation of a Centre's marking of an assessment, following a review of Moderation in respect of that marking,

(b) the result for any assessment in respect of a Learner, following a review of marking of Marked Assessment Material in respect of that assessment,

(c) decisions regarding Reasonable Adjustments and Special Consideration, and

(d) decisions relating to any action to be taken against a Learner or a Centre following an investigation into malpractice or maladministration.

ASC.I3 The appeals process may –

(a) provide that the awarding body shall only conduct an appeal on payment of a fee,

(b) specify other requirements for the making of a request for an appeal, provided that such requirements are reasonable, and

(c) specify a time period during which an appeal must be requested.

ASC.I4 Where the arrangements specify a time period during which an appeal must be requested, the time period must

–

(a) be reasonable, and

(b) comply with the requirements set out in Appendix 1 of these Conditions.

ASC.I5 The appeals process must provide for –

(a) all appeal decisions to be taken by persons who have appropriate competence and who have no personal interest in the decision being appealed,

(b) all appeal decisions to be taken by persons who were not previously involved in any marking, Moderation, review of marking of Marked Assessment Material or review of Moderation regarding an assessment in respect of a Learner to which the appeal relates,

(c) the final decision in respect of the outcome of an appeal to involve at least one decision maker who is not an employee of the awarding body, an Assessor working for it, or otherwise connected to it, and

(d) the awarding body to report the outcome of an appeal to the Learner (or as the case may be the Relevant Centre), detailing the reasons for that outcome.

ASC.I6 The appeals process must not allow a specified level of attainment which has been set for the GCSE / GCE qualification to be changed.

- ASC.I7 For the purposes of Condition ASC.I2(a), the appeals process which an awarding body has in place must provide for the effective appeal of outcomes of Moderation on the basis –
- (a) that the Moderation (or as the case may be the review of Moderation) included a Moderation Error, and
 - (b) that the awarding body did not apply procedures consistently or that procedures were not followed properly and fairly, provided that for these purposes any exercise of academic judgment in relation to the outcome of Moderation shall not constitute the application or following of a procedure.
- ASC.I8 For the purposes of Condition ASC.I2(a), the appeals process which an awarding body has in place must provide for any request for an appeal of the outcome of Moderation of a Centre's marking of an assessment to be made by the Centre.
- ASC.I9 For the purposes of Condition ASC.I2(b), the appeals process which an awarding body has in place must provide for the effective appeal of results on the basis –
- (i) that the marking of the assessment (or as the case may be the review of marking of Marked Assessment Material) included a Marking Error, and
 - (ii) that the awarding body did not apply procedures consistently or that procedures were not followed properly and fairly, provided that for these purposes –
 - (i) any procedures in respect of the setting of specified levels of attainment for the GCSE / GCE qualification shall be excluded, and
 - (ii) any exercise of academic judgment in relation to the awarding of marks shall not constitute the application or following of a procedure.
- ASC.I10 For the purposes of Conditions ASC.I2(b) to ASC.I2(d), the appeals process which an awarding body has in place –
- (a) may provide that where an assessment has been delivered by a Relevant Centre, any request for an appeal in respect

- of a Learner relating to the assessment must be made by the Relevant Centre (on the Learner's behalf), and
- (b) must provide that a Private Candidate may request an appeal him or herself.

Application

- ASC.I11 Until such date as is specified in, or determined under, any notice in writing published by Qualifications Wales under this paragraph,
- (a) ASC.I7 shall be replaced with *'For the purposes of Condition ASC.I2(a), the appeals process which an awarding body has in place must provide for the effective appeal of outcomes of Moderation on the basis that the awarding body did not apply procedures consistently, or that the procedures were not followed properly and fairly, and*
- (b) Condition ASC.I9 shall be replaced with *"For the purposes of Condition ASC.I2(b), the appeals process which an awarding body has in place must provide for the effective appeal of results on the basis that the awarding body did not apply procedures consistently or that procedures were not followed properly and fairly, provided that for these purposes any procedures in respect of the setting of specified levels of attainment for the GCSE / GCE Qualification shall be excluded.'*
- ASC.I12 Until such date as is specified in, or determined under, any notice in writing published by Qualifications Wales under this paragraph, Condition ASC.I8 shall be replaced with 'For the purposes of Condition ASC.I2(a), the appeals process which an awarding body has in place must provide –
- (a) for any request for an appeal of the outcome of Moderation of a Centre's marking of an assessment to be made by the Centre, and
- (b) that, following the outcome of an appeal, a Learner's result shall not be updated so as to lower that result'.
- ASC.I13 Any notice published by Qualifications Wales under ASC.I11 or ASC.I12 may be –

(a) issued in respect of one or more GCSE / GCE qualifications,
and

(b) varied or withdrawn by Qualifications Wales at any time prior
to the date specified in or determined under it.

Additional Standard Condition J – Relevant Centre decisions relating to Review and Appeal Arrangements

ASC.J1 In respect of each GCSE / GCE Qualification which it makes
available, where an awarding body's arrangements provide that a
request under Conditions ASC.F – ASC.I must be made by a
Relevant Centre on a Learner's behalf, the awarding body must
take all reasonable steps to ensure that the Relevant Centre has
in place effective arrangements for the Learner to –

- (a) apply to the Relevant Centre for it to make such a
request, and
- (b) appeal a Relevant Centre's decision that such a request
should not be made, and for the Relevant Centre to
determine that appeal.

ASC.J2 For the purposes of Condition ASC.J, an awarding body must take
all reasonable steps to ensure that –

- (a) the Relevant Centre makes Learners aware of the
arrangements it has in place prior to the issue of results in
respect of the assessment, and
- (b) the Relevant Centre provides Learners with a statement of the
arrangements promptly when requested.

Additional Standard Condition K – Target performance in relation to Review and Appeal Arrangements

ASC.K1 In respect of each GCSE / GCE qualification which it makes
available, where an awarding body's arrangements provide for it
to make a Learner's Marked Assessment Material available on
request, it must set a target for the time period following such a
request within which it will have made the Marked Assessment

Material available to the Learner (or as the case may be the Relevant Centre).

ASC.K2

In respect of each GCSE / GCE qualification which it makes available an awarding body must set targets for each of the following time periods –

(a) the period following a request for a review of Moderation undertaken by the awarding body within which the awarding body will have reported the outcome of the review of Moderation to the Centre,

(b) the period following a request for such a review of Moderation within which the awarding body will have reported both the outcome of the review of Moderation and the reasons in respect of the review to the Centre,

(c) the period following a request for an Administrative Error Review within which the awarding body will have reported the outcome of the Administrative Error Review to the Learner (or as the case may be the Relevant Centre),

(d) the period following a request for a review of marking of Marked Assessment Material within which the awarding body will have reported the outcome of the review of marking to the Learner (or as the case may be the Relevant Centre),

(e) the period following a request for such a review of marking within which the awarding body will have reported both the outcome of the review of marking and the reasons in respect of the review to the Learner (or as the case may be the Relevant Centre),

(f) the period following a request for an appeal within which the awarding body will have reported the outcome of the appeal to the Learner (or as the case may be the Centre), and

(g) the period following receipt of all evidence in respect of an appeal within which the awarding body will have reported the outcome of the appeal to the Learner (or as the case may be the Centre).

ASC.K3 Any target time period which an awarding body has set in respect of a GCSE / GCE qualification must comply with any requirements which may be published by Qualifications Wales and revised from time to time.

ASC.K4 An awarding body must take all reasonable steps to meet the target time periods which it has set in respect of a GCSE / GCE qualification.

Reporting

ASC.K5 In respect of each GCSE / GCE qualification which it makes available, an awarding body must provide a report to Qualifications Wales in respect of each year detailing the number of times that it has –

- (a) complied with the target time periods which it has set, and
- (b) failed to comply with those target time periods.

ASC.K6 An awarding body must ensure that the report prepared in accordance with Condition ASC.K5 –

- (a) complies with any requirements in relation to the content or the presentation of the report which may be published by Qualifications Wales and revised from time to time,
- (b) is provided to Qualifications Wales by any date which has been specified by Qualifications Wales in advance, and
- (c) is published, where required by Qualifications Wales, by any date which has been specified by Qualifications Wales in advance.

Application

ASC.K7 ASC.K2(e) shall not apply to an awarding body until 1 May 2020.

ASC.K8 Any such notice published by Qualifications Wales may be –

- (a) issued in respect of one or more GCSE / GCE qualifications, and

- (b) varied or withdrawn by Qualifications Wales at any time prior to the date specified in or determined under it.

Additional Standard Condition L – Review and Appeal Arrangements and certificates

- ASC.L1 In respect of each GCSE / GCE Qualification which it makes available, where a Learner's result has been changed under the awarding body's Review and Appeal Arrangements, the awarding body must take all reasonable steps, including having procedures in place, to –
- (a) revoke any certificate that it has issued to that Learner, and
 - (b) issue a replacement certificate which accurately reflects the amended mark.

Additional Standard Condition M – Discovery of failure in assessment processes

- ASC.M1 Where the application of the awarding body's Review and Appeal Arrangements or the application of an appeals process in the case of a Learner leads an awarding body to discover a failure in its assessment process, it must take all reasonable steps to –
- (a) identify any other Learner who has been affected by the failure,
 - (b) correct or, where it cannot be corrected, mitigate as far as possible the effect of the failure, and
 - (c) ensure that the failure does not recur in the future.

Additional Standard Condition N – Publication of Review and Appeal Arrangements

- ASC.N1 In respect of each GCSE / GCE qualification which it makes available, or proposes to make available, an awarding body must publish a statement of its Review and Appeal Arrangements (in one or more documents), including details of –
- (a) how any request for Marked Assessment Materials and each type of review and appeal must be made,
 - (b) any date by which each type of request must be made,

(c) any fee which is payable in respect of each type of request, the circumstances in which any such fee will be charged, and the circumstances in which any such fee may be refunded, and

(d) the target time period set in relation to each type of request under Condition ASC.K.

ASC.N2 The information which an awarding body publishes in accordance with Condition ASC.N1 must enable Learners and Centres to have –

(a) a reasonable understanding of those arrangements, and

(b) a reasonable understanding of how those arrangements relate to each other.

ASC.N3 An awarding body must take all reasonable steps to ensure that information which it publishes on its Review and Appeal Arrangements and its appeals process for a GCSE / GCE qualification is published sufficiently far in advance of the time at which the qualification to which they relate will be made available to Learners to satisfy the reasonable planning requirements of potential purchasers.

ASC.N4 Condition ASC.N does not apply to reviews of marking of Marked Assessment Material, in relation to which an awarding body must publish a statement under Conditions ASC.H7-ASC.H8.

Additional Standard Condition O – Interpretation and Definitions

ASC.O1 The rules of interpretation and definitions outlined in Standard Condition J1 shall apply to the Additional Standard Conditions of Recognition.

ASC.O2 Except in the circumstances described in Condition ASC.O3, the requirements imposed by the Additional Standard Conditions of Recognition apply in addition to the requirements imposed by the Standard Conditions of Recognition.

ASC.O3 To the extent that there is any inconsistency between a requirement of an Additional Standard Condition of Recognition and a requirement of a Standard Condition of Recognition, such

that an awarding body could not comply with both such requirements, the awarding body must comply with the requirement of the Additional Standard Condition of Recognition and is not obliged to comply with the requirement of the Standard Condition of Recognition.

ASC.O4 In these Conditions, the following words shall have the meaning given to them below (and cognate expressions should be construed accordingly) –

Administrative Error

An error in the marking of an assessment which is either –

- (a) a failure to mark a task forming part of the assessment, or
- (b) a failure to correctly calculate the total mark for the assessment from the marks which were awarded by the Assessor for the tasks forming part of the assessment.

Administrative Error Review

A review to determine whether the marking recorded in Marked Assessment Material contains an Administrative Error.

Marked Assessment Material

In relation to an assessment for a GCSE / GCE qualification taken by a Learner, other than an assessment where evidence generated by a Learner is marked by a Centre, material comprising –

- (a) a copy of any evidence generated by the Learner in the assessment which is held by the awarding body or, where evidence generated by the Learner in the assessment is not held or cannot readily be copied, a representation of the evidence in another form,
- (b) a copy of the record of the awarding of marks made by the Assessor when the evidence generated by the Learner was marked, and
- (c) a copy of any comments which the Assessor recorded during the marking of the evidence generated by the Learner.

Marking Error

The awarding of a mark which could not reasonably have been awarded given the evidence generated by the Learner, the criteria against which Learners' performance is differentiated and any procedures of the awarding body in relation to marking, including in particular where the awarding of a mark is based on –

- (a) an Administrative Error,
- (b) a failure to apply such criteria and procedures to the evidence generated by the Learner where that failure did not involve the exercise of academic judgment, or
- (c) an unreasonable exercise of academic judgment.

Moderation Error

The arrival at an outcome of Moderation which could not reasonably have been arrived at given the evidence generated by Learners which was considered for the purpose of Moderation, the Centre's marking of that evidence, the criteria against which Learners' performance is differentiated and any procedure of the awarding body in relation to Moderation, including in particular where the arrival at an outcome of Moderation is based on –

- (a) an Administrative Error,
- (b) a failure to apply such criteria and procedures to the evidence generated by Learners, where that failure did not involve the exercise of academic judgment, or
- (c) an unreasonable exercise of academic judgment.

Private Candidate

A Learner in relation to whom there is no Relevant Centre.

Relevant Centre

In relation to a Learner, a Centre which –

- (a) has purchased the GCSE / GCE Qualification (on behalf of the Learner), and
- (b) materially contributed to the preparation of the Learner for the assessment (whether through teaching or instruction provided by Teachers employed by it or otherwise), and

(c) has delivered the assessment to the Learner.

Review and Appeal Arrangements

In relation to a GCSE / GCE qualification, the arrangements which an awarding body is required to establish, maintain and comply with in accordance with

–

- (a) ASC.E (Review of Moderation),
- (b) ASC.F (Making Marked Assessment Materials available to Learners),
- (c) ASC.G (Administrative Error Review),
- (d) ASC.H (Review of marking of Marked Assessment Material), and
- (e) ASC.I (Appeals process for GCSE / GCE qualifications).

Section 2 - Additional Standard Condition Q - Setting GCSE, AS and A level grade boundaries

ASC.Q1 In respect of each GCSE / GCE qualification which it makes available, an awarding body must comply with any requirements, and have regard to any guidance, which may be published by Qualifications Wales and revised from time to time in relation to –

- a) the promotion of consistency between the measurement of Learners' levels of attainment in that qualification and similar qualifications made available by other awarding bodies, and
- b) the setting of specified levels of attainment.

ASC.Q2 In setting the specific levels of attainment for a GCSE / GCE qualification which it makes available, an awarding body must have regard to an appropriate range of qualitative and quantitative evidence.

The range of evidence to which an awarding body has regard for the purposes of Condition ASC.Q will only be appropriate if it includes evidence of any one, or more, of the following-

- a) the Level of Demand of the assessments for that qualification,
- b) the level of attainment demonstrated in those assessments by an appropriately representative sample of the Learners taking that qualification.
- c) the level of attainment demonstrated by the Learners taking that qualification in a –
 - i) prior assessment (which was not for that qualification), whether or not that assessment was for a Regulated Qualification, or
 - ii) prior qualification, whether or not that qualification was a regulated qualification, or
- d) the level of attainment demonstrated by Learners who have previously been awarded the qualification.

ASC.Q3 An awarding body must maintain a record of-

- a) the evidence to which it has had regard in setting the specified levels of attainment for a qualification which it makes available, and

- b) its rationale for the selection of and how it has taken that evidence into account.

Section 3 – Additional Standard Condition R – Subjects for GCSE / GCE qualifications

ASC.R1 An awarding body must only make available a GCSE / GCE qualification in a subject for which:

- a) Qualifications Wales has subject-specific Approval Criteria or relevant subject-specific rules or requirements²;
- b) Qualifications Wales has currently Approved a qualification;
- c) another UK qualifications regulator has relevant subject-specific rules or requirements; or
- d) it has otherwise been given permission to do so by Qualifications Wales.

² This includes Subject Principles, Subject Criteria and Design Principles.

Appendix 1 - Reviews of marking, Moderation, and appeals: requirements for key dates

GCSE Qualifications

We set out below the requirements which an awarding body must comply with when it specifies deadlines for requesting reviews of marking, reviews of Moderation and appeals. These requirements are published under Additional Standard Conditions of Recognition ASC.E3(b), ASC.F4 and ASC.H3 and apply to all GCSEs that are Approved or Designated by Qualifications Wales.

Awarding bodies are no longer required to set deadline dates for Learners/Centres to request reviews of marking, reviews of Moderation and appeals. In choosing to set any deadlines, an awarding body must comply with the requirements set out below and with all other requirements in its Conditions of Recognition.

In particular the requirements set out below must be read and complied with in conjunction with the Additional Standard Conditions of Recognition for GCSE / GCE Qualifications (which set out further requirements in relation to an awarding body's arrangements). Some relevant Additional Standard Conditions have not yet come into effect and there are currently some transitional provisions in effect. We will keep the requirements set out below under review as any changes are made.

Requirements for key dates for GCSE assessments other than assessments which are marked by a Centre

An awarding body must ensure that the requirements in the table below are met in each case where the assessment is not marked by a Centre. The table sets out the minimum timeframe within which the awarding body must allow a review/appeal to be requested. Provided a review/appeal is allowed to be requested in that timeframe, an awarding body is permitted to also provide an 'accelerated service' (for example, where requests for reviews provided by an earlier date will be processed more quickly).

	STAGE	TIMEFRAME REQUIREMENTS
A	Date results are issued.	

B	Date by which a request for Marked Assessment Material must be made (where applicable).	Learner/Centre making the request must be allowed at least two weeks following Stage A to make the request
C	Date of receipt of Marked Assessment Material.	

D	Date by which a request for a review of marking of Marked Assessment Material must be made ³ .	Learner/Centre making the request must be allowed at least four weeks following Stage A to make the request and where Marked Assessment Materials are required to be provided, Learner/Centre making the request must be allowed at least two weeks following Stage C to make the request.
E	Date awarding body reports the outcome of the review of marking ⁴ .	
F	Date by which reasons for the outcome of the review must be requested ⁵ .	
G	Date awarding body provides reasons for the outcome of the review.	
H	Date by which a request for Marked Assessment Material must be made (where not previously requested prior to the review of Marked Assessment Material)	Learner/Centre making the request must be allowed at least two weeks following Stage G to make the request

³ Any date which is set must comply with Condition ASC.H4, including complying with the requirements set out in the table.

⁴ Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete a review.

⁵ Under Condition ASC.H7(a) awarding bodies are required to provide reasons for the outcome of the review on request, although they may specify a reasonable deadline for requests. Where Qualifications Wales has published a notice under Condition ASC.H8, awarding bodies will not need to set a date by which reasons for the outcome of the review must be requested.

I	Date of receipt of Marked Assessment Material.	
J	Date by which an appeal of the result of the assessment must be requested ⁶ .	<p>Learner/Centre making the request must be allowed at least four weeks following Stage E to make the request,</p> <p>and</p> <p>where reasons for the outcome of the review have been requested (by Stage F, where specified by the awarding body), Learner/Centre making the request must be allowed at least two weeks following Stage G to request an appeal,</p> <p>and</p> <p>where Marked Assessment Materials are required to be provided, Learner/Centre making the request must be allowed at least two weeks following Stage I to make the request.</p>
K	Awarding body reports outcome of the appeal ⁷ .	

⁶ Any date which is set must comply with Condition ASC.I4, including complying with the requirements set out in the table.

⁷ Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete an appeal.

Requirements for key dates for GCSE assessments which are marked by a Centre

An awarding body must ensure that the requirements in the table below are met in each case where the assessment is marked by a Centre. The table sets out the minimum timeframe within which the awarding body must allow a review/appeal to be requested. As above, provided a review/appeal is allowed to be requested in that timeframe, an awarding body is permitted to also provide an 'accelerated service'.

	Stage	Timeframe requirements
A	Date awarding body issues the outcome of its Moderation.	
B	Date by which a request for a review of Moderation must be made ⁸ .	Centre making the request must be allowed at least four weeks following Stage A to make the request.
C	Date awarding body reports the outcome of the review of Moderation ⁹ .	
D	Date awarding body provides reasons for the outcome of the review ¹⁰ .	
E	Date by which an appeal of outcome of review of Moderation must be requested ¹¹ .	Centre making the request must be allowed at least four weeks following Stage C to make the request, and Centre making the request must be allowed at least two weeks following Stage D to make the request.
F	Awarding body reports outcome of the appeal ¹² .	

⁸ Any date which is set must comply with Condition ASC.E3, including complying with the requirements set out in the table.

⁹ Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete a review

¹⁰ Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete a review and provide reasons

¹¹ Any date which is set must comply with Condition ASC.K, including complying with the requirements set out in the table

¹² Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete an appeal.

GCE Qualifications

We set out below the requirements which an awarding body must comply with when it specifies deadlines for requesting reviews of marking, reviews of Moderation and appeals. These requirements are published under Conditions ASC.E3(b), ASC.H3(b) and ASC.I4(b) and apply to all GCE Qualifications.

Awarding bodies are no longer required to set deadline dates for Learners/Centres to request reviews of marking, reviews of Moderation and appeals. In choosing to set any deadlines, an awarding body must comply with the requirements set out below and with all other requirements in its Conditions of Recognition.

In particular the requirements set out below must be read and complied with in conjunction with the Additional Standard Conditions of Recognition for GCSE / GCE Qualifications (which set out further requirements in relation to an awarding body's arrangements). Some relevant Additional Standard Conditions have not yet come into effect and there are currently some transitional provisions in effect. We will keep the requirements set out below under review as any changes are made.

Requirements for key dates for GCE assessments other than assessments which are marked by a Centre

An awarding body must ensure that the requirements in the table below are met in each case where the assessment is not marked by a Centre. The table sets out the minimum timeframe within which the awarding body must allow a review/appeal to be requested. Provided a review/appeal is allowed to be requested in that timeframe, an awarding body is permitted to also provide an 'accelerated service' (for example, where requests for reviews provided by an earlier date will be processed more quickly).

	Stage	Timeframe requirements
A	Date results are issued	
B	Date by which a request for Marked Assessment Material must be made (where applicable ¹³)	Learner/Centre making the request must be allowed at least two weeks following Stage A to make the request.

¹³ Under Condition ASC.F, it is up to awarding bodies to decide whether to make Marked Assessment Materials available automatically or only on request.

C	Date of receipt of Marked Assessment Material ¹⁴ .	
D	Date by which a request for a review of marking of Marked Assessment Material must be made ¹⁵ .	Learner/Centre making the request must be allowed at least four weeks following Stage A to make the request, and where Marked Assessment Materials are required to be provided, Learner/Centre making the request must be allowed at least two weeks following Stage C to make the request.
E	Date awarding body reports the outcome of the review of marking ¹⁶ .	
F	Date by which the reasons for the outcome of the review must be requested ¹⁷ .	
G	Date awarding body provides reasons for the outcome of the review.	
H	Date by which a request for Marked Assessment Material must be made (where not previously requested prior to the review of Marked Assessment Material)	Learner/Centre making the request must be allowed at least two weeks following Stage G to make the request.
I	Date of receipt of Marked Assessment Material.	
J	Date by which an appeal of the result of the assessment must be requested ¹⁸	Learner/Centre making the request must be allowed at least four weeks

¹⁴ Under Condition ASC.F3, an awarding bodies' arrangements for making Marked Assessment Material available must allow Learners/Centres a reasonable opportunity to consider whether to request a review of marking.

¹⁵ Any date which is set must comply with Condition ASC.H3, including complying with the requirements set out in the table

¹⁶ Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete a review

¹⁷ Under Condition ASC.H5(j) awarding bodies are required to provide reasons for the outcome of the review on request, although they may specify a reasonable deadline for requests

¹⁸ Any date which is set must comply with Condition ASC.I4, including complying with the requirements set out in the table

		<p>following Stage E to make the request,</p> <p>and</p> <p>where reasons for the outcome of the review have been requested (by Stage F, where specified by the awarding body), Learner/Centre making the request must be allowed at least two weeks following Stage G to request an appeal</p> <p>and</p> <p>where Marked Assessment Materials are required to be provided, Learner/Centre making the request must be allowed at least two weeks following Stage I to make the request.</p>
K	Awarding body reports outcome of the appeal ¹⁹ .	

Requirements for key dates for GCE assessments which are marked by a Centre

An awarding body must ensure that the requirements in the table below are met in each case where the assessment is marked by a Centre. The table sets out the minimum timeframe within which the awarding body must allow a review/appeal to be requested. As above, provided a review/appeal is allowed to be requested in that timeframe, an awarding body is permitted to also provide an 'accelerated service'.

	Stage	Timeframe requirements
A	Date awarding body issues the outcome of its Moderation	

¹⁹ Under Condition ASC.K2(g), awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete an appeal.

B	Date by which a request for a review of Moderation must be made ²⁰ .	Centre making the request must be allowed at least four weeks after Stage A to make the request.
C	Date awarding body reports the outcome of the review of Moderation ²¹ .	
D	Date awarding body provides reasons for the outcome of the review of Moderation ²²	
E	Date by which an appeal of the outcome of Moderation must be requested ²³ .	Centre making the request must be allowed at least four weeks following Stage C to make the request, and Centre making the request must be allowed at least two weeks following Stage D to make the request.
F	Awarding body reports outcome of the appeal ²⁴ .	

²⁰ Any date which is set must comply with Condition ASC.E2(c), including complying with the requirements set out in the table.

²¹ Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete a review.

²² Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete a review and provide reasons.

²³ Any date which is set must comply with Condition ASC.I4, including complying with the requirements set out in the table

²⁴ Under Condition ASC.K, awarding bodies are required to have and take all reasonable steps to meet a target for the time it will take to complete an appeal